

mollie

Device inspection sample checklist

This is a sample checklist that you can use during any typical inspection session.

Make sure to always add a date to the checklist and the signature of the inspector.

You can also add a picture of the device for visual confirmation.

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Mollie Organisation ID	Make	Model	Serial number(s)

Recommended action	OK / Not OK	Date	Signature
Device is in the designated location			
Run your finger along the serial # label at the back of the terminal to confirm that no tampering occurred and that there are no potentially hidden objects/items that would compromise the device.			
The name, model and serial number on the device are correct and the serial number matches what is displayed on the merchant's dashboard			
Open the app menu running on the terminal, confirm that the terminal information displayed matches what is on the physical device and on the Mollie's dashboard			
Critically inspect the device for any potential additions made to it by applying minor physical force and prying the faceplate to check for skimmers. *If the faceplate begins to shift or stick out, this is an indication that a skimmer may have been overlaid on the original POS device.			
Inspect any security stickers applied over screw holes for signs of tampering.			
Review that the wires connected to the devices are in serviceable condition and ensure that there are no foreign wires or connections that appear on the device and its hardware specifications.			
Survey the device area/perimeter for any unfamiliar devices that are within the work area (ex. Smartphones).			
Inspect the device's area for any potentially placed hidden cameras that may have been placed on, inside, above, or even below the device.			